



Introduction to Advanced Academic Writing in English for Multilingual Students

Mon, Wed, and Fri 9:30 - 10:30 am (BR 203)

PROFESSOR INFO

Professor: Yasmien Mills
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Office Hours: by appointment

COURSE DESCRIPTION

Writing 0012F/G (Section 530)

This course will introduce multilingual students who have a good knowledge of academic essay format to those rhetorical and format-based skills necessary for advanced level writing in the disciplines. The course will discuss the reader-writer-message triangle as it applies to different writing forms within the academy. It is designed to help multilingual students develop the linguistic, rhetorical, and strategic competencies that they will need to succeed in advanced academic courses at the undergraduate level, and incorporates discussion of those issues that are culturally relevant to a Canadian academic community.

Course Antirequisites: Writing 0001F/G, Writing 0011F/G.

TEXTS

1. Hacker, Diana. *A Writer's Reference*, 6th ed. Boston: Bedford/St. Martin's, 2007. ISBN: 0312450257.
2. Engkent, Lucia. *Skill Set*. 2nd ed. Don Mills: Oxford, 2011. ISBN: 9780195441697

OBJECTIVES

1. Develop unified and coherent paragraphs
2. Summarize and paraphrase written arguments as critical readers
3. Use planning and drafting strategies to write an essay
4. Defend an argument by writing a documented essay with a clear thesis, a variety of rhetorical strategies, and effectively incorporated sources
5. Identify and evaluate academic sources for a research paper
6. Design and write an academic research paper in APA format, including an accurate Reference List
7. Recognize grammar, mechanics and punctuation conventions in written texts, and incorporate the conventions in written work

EVALUATION

Attendance and Participation	10%
Portfolio (3 submissions @ 10% each)	30%
Term Paper Draft 1	15%
Term Paper Draft 2	10%
Term Paper	35%

ASSESSMENT SCHEDULE

ASSESSMENT	DUE DATE
Portfolio Entry 1- Paragraph	September 23 rd
Portfolio Entry 2- Summary	October 7 th
Portfolio Entry 3- Persuasive Essay	October 21 st
Term Paper Draft 1 (Intro + ~500 words)	November 4 th
Term Paper Draft 2 (~500 words+ conclusion)	November 28 th
Term Paper ~1000 words	December 9 th

POLICIES

- 1- Assignments are due by midnight on the due date. Late submissions require formal academic accommodation as outlined in the attached Brescia Academic Policies and Regulations document. Please consult the document.
- 2- Students must receive a passing grade (50%) in both the coursework and the final exam in order to pass the course
- 3- Please consult the Brescia Academic Policies and Regulations document, paying particular attention to the section on plagiarism and academic misconduct.
- 4- All assignments must be submitted on time during scheduled class hours. It is essential to communicate directly with the professor if you experience any challenges attending class or completing work.

COURSE SCHEDULE (tentative)

Week	Chapter/ Skill/ Evaluation	Date
Intro Class	<u>Intro to Academic Writing</u> <ul style="list-style-type: none">• Course Outline• Tell Me About Yourself Paragraph (share)• VARK Questionnaire• Determine the dominant style in our class	September 9 th
Week 1	<u>Cohesive Paragraphs</u> <ul style="list-style-type: none">• Skill Set-Unit 1: Page 13 Conversational vs Academic English• Skill Set-Unit 4: Pages 113-143• Writer's Reference-Unit C4: Pages 24-33	September 12 th - 16 th
Week 2	<ul style="list-style-type: none">• Portfolio Entry 1 due in OWL WebCT September 23rd	September 19 th – 23 rd

Week 3	<u>Paraphrasing</u> <ul style="list-style-type: none"> • Skill Set-Unit 8: Pages 247-255 (Ex 8.3, 8.4, 8.5) • Writer's Reference-Unit A1b, c: Pages 61-63 	September 26 th – 30 th
Week 4	<ul style="list-style-type: none"> • Portfolio Entry 2 due in OWL WebCT October 7th 	October 3 rd – 7 th
Week 5	<u>Persuasive Writing</u> <ul style="list-style-type: none"> • Skill Set-Unit 6: Pages 199-205 • Writer's Reference-Unit A2-A3 Pages 67-84 	October 10 th - HOLIDAY October 12 th – 14 th
Week 6	<ul style="list-style-type: none"> • Portfolio Entry 3 due in OWL WebCT October 21st 	October 17 th – 21 st
Week 7	<u>Term Paper</u> <ul style="list-style-type: none"> • Skill Set-Essays showing research: pg. 260, pg. 274, pg. 280, pg. 286, pg. 291 • Writer's Reference-Unit R2-R3 Pages 333-347 	October 24 th - 28 th
Week 8	<ul style="list-style-type: none"> • Decide on Term Paper Topic • Plagiarism • Library Orientation 	October 31 st - November 4 th
Week 9	<u>Peer Editing</u> <ul style="list-style-type: none"> • Term Paper Draft 1 Due November 4th in class • Use sample in Writer's Reference pg. 451 (blue marginal notes) to advise your peer on improvements that can be made 	November 7 th - 11 th
Week 10	<ul style="list-style-type: none"> • Revise paper as per peer editing suggestions 	November 14 th – 18 th
Week 11	<u>APA</u> <ul style="list-style-type: none"> • Library APA Session • Writer's Reference-Unit APA 1-5 Pages 415-459 	November 21 st - 25 th
Week 12	<u>APA Peer Editing</u> <ul style="list-style-type: none"> • Term Paper Draft 2 Due November 28th in class • Use sample in Writer's Reference pg. 451 (red marginal notes) to advise your peer on improvements that can be made 	November 28 th - December 1 st
Week 13	<u>Term Paper</u> <ul style="list-style-type: none"> • FINAL DRAFT due in class December 9th 	December 5 th – 9 th
	Exam Period	December 10 th -21 st

1. POLICY REGARDING MAKEUP EXAMS AND EXTENSIONS OF DEADLINES

When a student requests academic accommodation (e.g., extension of a deadline, a makeup exam) for work representing 10% or more of the student's overall grade in the course, it is the responsibility of the student to provide acceptable documentation to support a medical or compassionate claim. All such requests for academic accommodation **must** be made through an Academic Advisor and include supporting documentation. Academic accommodation on medical grounds will be granted only if the documentation indicates that the onset, duration and severity of the illness are such that the student could not reasonably be expected to complete her academic responsibilities. Appropriate academic accommodation will be determined by the Dean's Office in consultation with the student's instructor(s). Please note that personal commitments (e.g., vacation flight bookings, work schedule) which conflict with a scheduled test, exam or course requirement are not grounds for academic accommodation.

If supporting documentation is from a family physician, Hospital Urgent Care Centre or Emergency Department, or a walk-in clinic a UWO Student Medical Certificate (SMC) is **required**. To download an SMC go to <https://studentservices.uwo.ca/secure/index.cfm> and follow the link under "Medical Documentation". Documentation should be obtained at the time of the initial visit. If it is not possible to have an SMC completed by the attending physician, the student must request documentation sufficient to demonstrate that her ability to meet academic responsibilities was seriously affected. Please note that under University Senate regulations document-ation stating simply that the student "was seen for a medical reason" or "was ill" is **not** considered adequate to support a request for academic accommodation. If documentation is from Student Health Services, the student should sign a release of information form. All documentation is to be submitted to an Academic Advisor.

Whenever possible, requests for academic accommodation should be initiated in advance of due dates, examination dates, etc. Students must follow up with their professors and Academic Advisor in a timely manner.

The full statement of University policy regarding extensions of deadlines or makeup exams can be found at <http://www.westerncalendar.uwo.ca/2010/pg117.html>.

2. ACADEMIC CONCERNS

If you feel that you have a medical or personal problem that is interfering with your work, contact your instructor and Academic Advisor as soon as possible. Problems may then be documented and possible arrangements to assist you can be discussed at the time of occurrence rather than on a retroactive basis. Retroactive requests for academic accommodation on medical or compassionate grounds may not be considered.

If you think that you are too far behind to catch up or that your work load is not manageable, you should consult an Academic Advisor. If you consider reducing your workload by dropping one or more courses, this must be done by the appropriate deadlines (refer to the Registrar's website, www.registrar.uwo.ca, for official dates). You should consult with the course instructor and the Academic Advisor who can help you consider alternatives to dropping one or more courses. *Note that dropping a course may affect OSAP eligibility and/or Entrance Scholarship eligibility.*

The Dean may refuse permission to write the final examination in a course if the student has failed to maintain satisfactory academic standing throughout the year and or for too frequent absence from the class or laboratory.

3. ABSENCES

Short Absences: If you miss a class due to a minor illness or other problems, check your course outline for information regarding attendance requirements and make sure you are not missing a test or assignment. Cover any readings and arrange to borrow notes from a classmate. Contact the course instructor if you have any questions.

Extended Absences: If you have an extended absence, you should contact the course instructor and an Academic Advisor. Your course instructor and Academic Advisor can discuss ways for you to catch up on missed work and arrange academic accommodations, if appropriate.

4. POLICY ON CHEATING & ACADEMIC MISCONDUCT

Students are responsible for understanding the nature of and avoiding the occurrence of plagiarism and other academic offences. Students are urged to read the section on Scholastic Offences in the Academic Calendar. Note that such offences include plagiarism, cheating on an examination, submitting false or fraudulent assignments or credentials, impersonating a candidate, or submitting for credit in any course without the knowledge and approval of the instructor to whom it is submitted, any academic work for which credit has previously been obtained or is being sought in another course in the University or elsewhere. Students are advised to consult the section on Academic Misconduct in the Western Academic Calendar.

If you are in doubt about whether what you are doing is inappropriate or not, consult your instructor, the McCann Student Services Centre, or the Registrar. A claim that "you didn't know it was wrong" is not accepted as an excuse.

The penalties for a student guilty of a scholastic offence (including plagiarism) include refusal of a passing grade in the assignment, refusal of a passing grade in the course, suspension from the University, and expulsion from the University.

Plagiarism:

Students must write their essays and assignments in their own words. Whenever students take an idea, or a passage from another author, they must acknowledge their debt both by using quotation marks where appropriate and by proper referencing such as footnotes or citations. Plagiarism is a major academic offence (see Scholastic Offence Policy in the Western Academic Calendar).

All required papers may be subject to submission for textual similarity review to the commercial plagiarism detection software under license to the University for the detection of plagiarism. All papers submitted for such checking will be included as source documents in the reference database for the purpose of detecting plagiarism of papers subsequently submitted to the system. Use of the service is subject to the licensing agreement, currently between The University of Western Ontario and Turnitin.com (<http://www.turnitin.com>).

Computer-marked Tests/exams:

Computer-marked multiple-choice tests and/or exams may be subject to submission for similarity review by software that will check for unusual coincidences in answer patterns that may indicate cheating. Software currently in use to score computer-marked multiple-choice tests and exams performs a similarity review as part of standard exam analysis.

5. PROCEDURES FOR APPEALING ACADEMIC EVALUATIONS

All appeals of a grade must be directed first to the course instructor. If the student is not satisfied with the decision of the course instructor, a written appeal signed by the student must be sent to the Department Chair. If the response of the department is considered unsatisfactory to the student, she may then submit a signed, written appeal to the Office of the Dean. Only after receiving a final decision from the Dean may a student appeal to the Senate Review Board Academic. A Guide to Appeals is available from the Ombudsperson's Office, or you can consult an Academic Advisor. Students are advised to consult the section on Academic Rights and Responsibilities in the Western Academic Calendar.

6. PREREQUISITES AND ANTIREQUISITES

Unless you have either the requisites for this course or written special permission from your Dean to enroll in it, you will be removed from this course and it will be deleted from your record. This decision may not be appealed. You will receive no adjustment to your fees in the event that you are dropped from a course for failing to have the necessary prerequisites.

Similarly, you will also be deleted from a class list if you have previously taken an antirequisite course unless this has the approval of the Dean. These decisions may not be appealed. You will receive no adjustment to your fees in the event that you are dropped from a course because you have taken an antirequisite course.

7. SUPPORT SERVICES

The Brescia University College Registrar's website is at <http://www.brescia.uwo.ca/current/registrar/>, Academic Support and Advising is at <http://www.brescia.uwo.ca/current/advising/> and the McCann Student Services Centre is <http://www.brescia.uwo.ca/current/services/>. The University of Western Ontario Registrar's website is <http://www4.registrar.uwo.ca>.

Portions of this document were taken from the Academic Calendar, the Handbook of Academic and Scholarship Policy and the Academic Handbook of Senate Regulations. This document is a summary of relevant regulations and does not supersede the academic policies and regulations of the Senate of the University of Western Ontario.