



Focused on academic excellence, Brescia University College creates an actively engaged student experience, educating women to think critically and to participate actively in society. A Catholic university college in the Ursuline tradition, we prepare our graduates to lead with wisdom, justice and compassion in a changing world.

**BRESCIA UNIVERSITY COLLEGE
BRESCIA COUNCIL**

**June 19, 2020
1:00pm**

APPROVED MINUTES

- Zoom:** L. Ahmadi, P. Barker, A. Barnfield, D. Battram, E. Bell, P. Bravo, H. Campbell, A. Chater, J. Clark, T. D'Souza, W. Da, N. de Moras, L. Descartes, B. Diemert, E. Douglas, P. Dworatzek, L. Frederking, C. George, D. Grace, B. Hartman, S. Hekmat, D. Hudecki, B. Huffman, H. Hurst, L. Jakubowski, L. Janes, M. Jean, R. Johnson, H. Kirk, S. Kleinknecht, M. J. LeBer, M. Lee, S. Lee, J. Madill, T. Mahoney, J. Matthews, C. McDonald, J. Mitchell, M. Molnar, S. Morrison, S. Mumm, C. O'Connor, L. Ochoa, E. Petch, L. Piche, M. Simm, J. Sutton, K. Szauter, C. Temple, C. Tenk, G. Warecki (*on sabbatical*), E. Whelan, C. Whippey
- Regrets:** P. Chimbos, A. Cox, H. Cummins, A. Garcia, S. Greig, S. Hajpel, K. McCormack, D. O Shea, J. Seabrook, J. Sheppard, L. Sunseri
- Guests:** I. Christensen, T. Patry, J. Pecoskie, N. Weber, S. Young
- Recorder:** L. Davison, J. Lalich, M. Lace

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- 1. Call to Order**
The meeting was called to order by J. Mitchell, Chair of Brescia Council.
 - 2. Confirmation of Quorum** (*50% plus one of the Voting members = 28*)
Quorum was confirmed.
 - 3. Acknowledgement of the Traditional First Nations' Lands**
J. Mitchell Acknowledged the Traditional First Nations' Lands.
 - 4. Opening Reflection**
C. George provided the opening reflection.

5. **Approval of Agenda**
Exhibits #21 and #21a, moved for discussion.

Agenda approved with requested changes.

6. **Approval of Draft Minutes, May 22, 2020**

J. Mitchell noted that D. Grace requested he be named as objecting to the comment that was made during the meeting.

C. Temple noted she was in attendance at the meeting and requested the change from regrets to present.

M. J. LeBer noted she had revisions. J. Mitchell requested that she send all of her changes through e-mail and they would be reflected in the approved minutes that will be posted on the OWL site.

Approved on consensus with the amendments.

7. **Business Arising**

- a. Guiding Principles F2021 Budget Development and Future Planning

It was noted that the Guiding Principles were brought forward for information. Concern was expressed on how the Principles came to be and S. Mumm noted that it was the Executive Committee of the Board that developed the Guiding Principles.

8. **New and Other Business**

9. **For Approval**

- a. Brescia Council and Standing Committees

C. Whippey thanked everyone that put their name forward. There were no concerns.

Proposal #1: That Brescia Council accept and approve the proposed nominations for the Brescia Council and the Brescia Council Standing Committees as presented.

Approved on consensus.

- b. Honours Specialization in Community Development in a Global Context and the Major in Community Development

Proposal #2: That Brescia Council accept and approve the revisions to the Honours Specialization in Community Development in a Global Context and the Major in Community Development as recommended by the Educational Policy Committee as presented.

Approved on consensus.

- c. **Research Integrity Policy**
L. Frederking provided an overview of the review process. There were questions and additional revisions were agreed to.

Proposal #3: That Brescia Council accept and approve the revisions to the Research Integrity Policy as recommended by the Research and Scholarship Committee as presented.

Approved on consensus with the revisions.

- d. **Student Research Activities Guidelines**
L. Frederking reported that the Guidelines are coming forward due to a request from the last Brescia Council meeting. There were many concerns expressed, much discussion and some revisions. J. Pecoskie reported that she would make the revisions and contact faculty individually. It was noted that the revisions were not significant and the proposal could move forward.

Proposal #4: That Brescia Council accept and approve the revisions to the Student Research Activities Guidelines as recommended by the Research and Scholarship Committee as presented.

Approved on consensus.

10. **For Discussion**

- a) **Principal's Report**

It was requested that a faculty member be included in the anti-racism group. Concern was expressed about Brescia's drop in application numbers and offers compared to other Ontario universities, and the recruitment of International students. It was noted that other universities have been dropping their entering averages and Brescia has not, but Brescia is looking at special exceptions, and there is much work being done on the recruitment side. It was commented that the cut in courses has impacted enrollment. It was noted that International enrollment is at a 50% reduction and there is a second wave of the COVID-19 virus hitting Beijing, impacting Brescia. It was asked why we could not drop our entrance average. It was noted that according to the Affiliation Agreement with Western University, the Affiliates are not allowed to drop their entrance average. There was concern expressed about online courses and there was discussion on the various supports that are in place and encouragement for students to communicate their concerns.

- b) **Vice-Principal and Academic Dean**

L. Frederking drew attention to the faculty teaching and research award winners and congratulated M. J. LeBer, J. Doelman and J. Young. There were no questions.

c) Vice-Principal, Students

Concern was expressed about the wait-list function for students applying to courses. It was noted that it is early days for registration, but students are signing up to be wait-listed for courses and faculty can reach out to the Registrar's Office to obtain additional information. Concern was expressed about high school students taking online courses, and they are reluctant to sign up for more than three. It was reported that in speaking with students, some are very interested in taking online courses depending upon their individual circumstances and others prefer in person. It was noted that in-person courses will have to be managed with physical distancing and that is being considered.

d) Budget Advisory Year-end Report

J. Clark provided an update on the budgeting process noting the scheduled dates in July and they are working on finalizing the numbers for the BAC-BC. Following the BAC meeting, the budget will be presented to FAIC and then to the Board on July 22nd. The information is more positive. J. Mitchell asked if there were any questions. There was reference to one item in the report that needed to be corrected from the May 25th meeting. There were no other questions or concerns.

e) Summary Statement of Operations

K. Szauter provided an overview of the Summary Statement of Operations and included details on some of the areas that were impacted. She confirmed that the financial statements will be posted on Brescia's site after they are approved by the Board. There were questions and discussion.

f) Brescia Council Executive Committee Year-end Report

M. J. LeBer requested that it be noted in the minutes that she objects to the way the report was written. J. Mitchell noted that he would revise his report with more detail and will bring it back to Brescia Council at the September meeting for information.

K. Szauter requested that the minutes reflect the issue around the budget process over this past year and that it is repeatedly raised despite explanations that there have been extenuating circumstances dating back to September 2019: the Vice-Principal, Finance departed in August and her replacement was hired in October; and the replacement left after two weeks. The Director of IPB was on an extended leave and then retired. K. Szauter started on November 25th and the replacement Director was hired in early 2020. Both have been working tirelessly doing their best under the circumstances and then COVID-19 hit. J. Mitchell noted it was the perfect storm this year.

D. Grace noted that the comment regarding the person who made the comment about faculty wanting to make all the decisions at the last meeting wishing to remain anonymous is not a satisfactory response. Faculty do have a significant voice in the decision-making process and he does not agree that no further action is required. M. J. LeBer agreed and noted that she was very concerned. J. Mitchell acknowledged that the comment was discussed at the BCEC and even though they agreed it was inappropriately made, the Executive agreed that further action

was not required. D. Grace requested that his objection be in the minutes with his name attached. There were no further comments or questions.

11. Announcements

J. Mitchell mentioned that today is Juneteenth (June 19th) and spent some time researching what it meant and suggested Councillors looked into it. Also noted, tomorrow at 11:00am through Face Book is a celebration of our graduates.

H. Kirk thanked H. Campbell, ALT Centre, for her work on the course for teaching online and wholeheartedly recommended faculty to take the course and that it was tremendously helpful.

K. Szauter thanked everyone that will be involved in the July budget meetings.

J. Mitchell thanked M. Lace and L. Davison for their work in supporting Brescia Council.

Adjourned at 3:10pm