



BRESCIA UNIVERSITY COLLEGE BOARD OF TRUSTEES

April 22, 2020

5:00pm

Via Zoom

MINUTES

Zoom: M. Belcourt, I. Christensen, A. Conyngham, K. Dahl, K. Darling, G. DuBois–Wing, P. Dworatzek, L. Eldik, L. Frederking, K. Fryday–Field, S. Hajpel, M. Hunter, M. Khademi, M. Krauskopf, M. J. LeBer, S. McCallum, K. McKay, L. Moist, S. Mumm, E. Rankin Nash, S. Rich, E. Schuller, M. Simm, R. Tisdale

Guests: J. Clark, H. Hurst, R. Johnson, J. Lalich, K. Pittao, J. Rose, K. Szauter, E. Whelan

Recorder: L. Davison

1. Call to Order

K. McKay called the meeting to order.

2. Confirmation of Quorum (participation of 9 Voting Trustees)

Quorum was confirmed.

3. Reflection

K. Fryday–Field provided a Reflection on the Value, “We value the struggle to raise social awareness and to promote social change.”

4. Approval of Agenda

The agenda was approved.

5. Business Meeting

a. Reminder of commitment to BUC Board of Trustees *Code of Conduct*

b. Declarations of Conflict of Interest
There were no conflicts of interest.

c. Approval of Draft Minutes

i. Board of Trustees, February 26, 2020

Motion approved on consensus.

a. Business arising from Minutes
There was no business arising from the minutes.

- b. Recommendations for Minutes to be released to the Internet
There were no concerns.

6. Consent Agenda

K. Dahl indicated that she saw a discrepancy between the Principal's Report and the Executive Committee Report and requested that they go to For Discussion.

7. Discussion of Consent Agenda Item(s)

- a. K. Dahl noted that in the Principal's Report under Student Support, the Blue Jeans Fund was re-named as an Emergency Fund, and under the Executive Committee Report under the Brescia Emergency Fund, it states that the fund remains in place for faculty and staff. S. Mumm clarified that the Emergency Fund emerged from the Blue Jeans Fund so that temporarily students could request more funds. All the funding that is in the Blue Jeans Fund is still available for students, staff and faculty.
- b. K. McKay reported that the Mother St. Anne Lachance Society had its inaugural meeting. It was an organizational meeting, but of note is that the Society will have one *ex officio* position on the Board and the Society nominated Richard Corneil. He is the CEO of St. Josephs Healthcare Society, and was the President of Assumption University in Windsor. He has both canonical sponsor and higher education experience. He will be joining us at the May Board meeting if he is available.
- c. K. McKay reported that in respect to Brescia's budget, due to COVID-19, K. Szauter and her team have gone back to each unit across Brescia and requested that they make additional cuts to their budgets. In light of the cuts, emerging from the Principal's budget, the following items will not take place this year: the volunteer appreciation dinner in June, the traditional orientation in September, Board dinners will be very basic, etc. There will be an orientation, but it will be a little different. Board meetings going forward will be very basic.
- d. K. McKay reported that IPC has raised the topic of community engagement. The Executive Committee had some discussion and there was consensus that a separate meeting be dedicated to discussing this topic outside of our usual Board meetings.

8. For Approval

- a. Governance Committee
 - i. By-law #1 (Addition of Vice-Principal, Students)

Proposal #1: That the Board of Trustees approve the addition of the Vice-Principal, Students position to the list of Non-voting *ex officio* Members in By-law #1.

Motion approved on consensus.

- ii. Appointment, Review and Renewal of the Principal

K. Fryday-Field provided an overview of the process that took place. There was much discussion on various points in the policy and the following revisions were agreed to:

- (a) Page 2, under members of the Search Committee, change (e) faculty nominated by the Brescia Faculty Association not Brescia Council; change (g) to Senior Leadership Team nominated by the Senior Leadership Team.
- (b) Page 2, in the first paragraph remove “the full-time.”
- (c) Page 2, under Role of Search Committee, reverse the third and fourth bullet points.
- (d) Page 5, under Broader Stakeholder groups, add “without limitation, and add staff to the list.
- (e) Page 5, item #5 to be removed.
- (f) Page 5, red paragraph starting with “The Board...” change the last sentence to read, “... to seek third party support” and remove “professional.”
- (g) Page 5, second set of criteria, #3, change “within” to “with.”
- (h) Appendix 1, second box on the right to say, “Year 1 and 3...”

K. McKay reported that the final version will be posted to the OWL site under April 22, 2020, and noted as such.

Proposal #2: That the Board of Trustees approve the revisions to the Policy on the Appointment, Review and Renewal of the Principal of Brescia University College. Subject to the revisions discussed.

Motion approved on consensus.

9. New and Other Business

K. Szauter introduced Joshua Clark as the new Director of Finance and Planning, and welcomed him to the Finance and Administration Office.

Meeting adjourned at 6:20pm