



*Focused on academic excellence, Brescia University College creates an actively engaged student experience, educating women to think critically and participate actively in society. A Catholic university college in the Ursuline tradition, we prepare our graduates to lead with wisdom, justice and compassion in a changing world.*

## **BRESCIA UNIVERSITY COLLEGE BOARD OF TRUSTEES**

**June 24, 2020**

**1:00pm**

**Via Zoom**

### **MINUTES**

**Zoom:** M. Belcourt, A. Conyngham, K Dahl, K. Darling, G. DuBois–Wing, P. Dworatzek, L. Eldik, L. Frederking, K. Fryday–Field, S. Hajpel, M. Khademi, M. Krauskopf, M. J. LeBer, S. McCallum, K. McKay, L. Moist, S. Mumm, E. Petch, E. Rankin Nash, E. Schuller, M. Simm, R. Tisdale

**Regrets:** I. Christensen, S. Rich

**Guests:** L. Citton–Battel, J. Clark, C. George, H. Hurst, R. Johnson, J. Lalich, J. Mitchell, C. Patrick, J. Rose, K. Szauter, E. Whelan, C. Whippey

**Recorder:** L. Davison

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#### **1. Call to Order**

#### **2. Confirmation of Quorum (participation of 9 Voting Trustees)**

#### **3. Reflection:**

*Value – We value women and their potential for leadership in society with G. DuBois–Wing*

#### **4. Approval of Agenda**

There was a request to move the FAIC and Principal's Reports to discussion.

**Approved.**

#### **5. From the Frontline**

Dr. Loretta Frederking, Vice–Principal and Academic Dean presented on research at Brescia and Brescia Bold.

#### **From the Frontline**

Dr. John Mitchell, Associate Academic Dean presented on the Brescia Competencies – Five Years In.

**A. Conyngham departed the meeting at 2:00pm and returned at 3:00pm.**

**6. Business Meeting**

- a. Reminder of Commitment to **BUC Code of Conduct**
- b. Declarations of conflict of interest
- c. Approval of Draft Minutes
  - i. Board of Trustees, April 22, 2020  
It was asked where the revised version of the Appointment, Review and Renewal of the Principal policy is located. Of note, it is posted on Brescia's website and on the Board site under the Trustee Handbook.

**Motion approved on consensus.**

- ii. Board of Trustees, May 27, 2020 – *Deferred to July 22, 2020*
- d. Business arising from Minutes  
There was no business arising.
- e. Recommendations for Minutes to be Released to the Internet  
There were no concerns.

**7. Discussion of Consent Agenda Item(s)**

FAIC Reports:

E. Rankin Nash requested that all the FAIC reports be deferred to the July 2020 meeting due to questions that have arisen by the Executive Committee. It was agreed that the matter would be deferred and K. McKay ask Trustees to submit their questions to R. Tisdale and S. McCallum in advance of the July meeting for response by K. Szauter and J. Clark.

**Motion forwarded with abstentions.**

Principal's Report:

Concern was expressed that international applications and offers at Brescia were down compared to other universities. S. Mumm commented that international students are applying to high-ranking universities in their home countries and Brescia does not have the same international stature as the other larger universities. It was noted that the information referenced was from OUAC and it isn't the same data that Brescia can be compared to. It was confirmed that our numbers are down since the pandemic. There was much discussion.

S. Mumm was asked to elaborate on the anti-racism committee and if the special advisor was strictly student facing or looking at structural racism at Brescia since there is potential risk. S. Mumm reported that there is a joint working group wherein Brescia is working with King's to coordinate resources. The special advisor position was not advertised because it is a voluntary position and unpaid. The individual was chosen due to her experience and it is

not just student facing. S. Mumm also noted that there will be more opportunities for people to become involved with this initiative in the coming months.

**K. McKay stepped away and requested K. Fryday–Field to step in as Chair.**

S. Mumm noted that we will have to find ways to build community and relationships as we go forward in this new environment.

K. Fryday–Field asked if there were additional questions. It was asked about the status on students and their choices in taking full course loads. It was noted that it is still early days and frequently there is movement in September. It was asked about the COVID–19 KPIs, and if there is a process for Board members to have input. It was noted that all stakeholders will be welcome to provide input.

**K. McKay returned.**

**8. For Approval**

- a. Employee Relations Committee
  - i. Harassment and Discrimination Board Policy
    - There were no questions or concerns.

**Proposal #1: That the Board of Trustees approve the Board’s new Harassment and Discrimination Policy as developed by the Employee Relations Committee.**

**Motion approved on consensus.**

- b. Governance Committee
  - i. Policy Granting Honourary Alumnae Status
    - There were no concerns.

**Proposal #2: That the Board of Trustees approve the Board’s new Policy Granting Honourary Alumnae Status as recommended by the Governance Committee.**

**Motion approved on consensus.**

- ii. Delegation to the Principal Policy
  - There were concerns expressed about hiring of tenure–track and tenure faculty positions that always come to the Board for approval and are not under the authority of the Principal as stated in the *Constitution*; and ERC has oversight of contract negotiations and how does that relate to this policy. K. Fryday–Field noted that these relate to what is delegated to the Principal and does not affect the other policies or *Constitution* currently in place. R. Tisdale was opposed to the policy in light of the questions that had been raised and has concerns that the policy could be

misinterpreted. K. Fryday–Field noted that concerns can be followed–up on with the Governance Committee and addressed at a later date.

**Proposal #3: That the Board of Trustees approve the Board’s new Delegation to the Principal Policy as recommended by the Governance Committee.**

**Motion approved with one opposed.**

iii. Principal’s Position Description Policy – *Deferred to July 22, 2020*

iv. Policy on Development and Review of Board Policy  
There were no questions or concerns.

**Proposal #4: That the Board of Trustees approve the Board’s Policy on Development and Review of Board Policy as recommended by the Governance Committee.**

**Motion approved on consensus.**

v. Governance of Risk Policy  
K. Fryday–Field provided an overview of the policy. It was noted that implementation of this policy will have to be phased in. There was much discussion.

**Proposal #5: That the Board of Trustees approve the Board’s new Governance of Risk Policy as recommended by the Governance Committee.**

**Motion approved on consensus.**

- c. Finance, Audit and Investment Committee
- i. Approval of Audited Financial Statements – *Deferred to July 22, 2020*
  - ii. Appointment of Auditors

**Proposal #6: That the Board of Trustees recommend to the Members of the Brescia Corporation the appointment of Ernst & Young, LLP as Brescia’s Auditors for Fiscal Year 2021.**

**Motion approved on consensus.**

iii. Approval of 2020–21 Brescia Non–Tuition Ancillary Student Fees  
J. Clark reported there is no change to the fees this year and that the BUCSC Executive had been consulted in respect of this matter. J. Clark noted that the BUCSC have their own set of fees and they also remain the same. There were no questions or comments.

**Proposal #7: That the Board of Trustees approve the schedule of Non-Tuition Compulsory Ancillary Student Fees for 2020–21 as recommended by the Finance, Audit and Investment Committee.**

**Motion approved on consensus.**

d. Executive Committee

i. Approval of Principal’s Position Profile

K. McKay reported that the position profile is to accompany the RFPs to the Search Consultant Firms. It was noted that the draft went to the Board and other stakeholders for input and comment. A friendly amendment was requested by R. Tisdale to remove the word “key” from “key role” around academic planning. It was noted that there was a spelling error in Ursuline.

**Proposal #8: That the Board of Trustees approve the Principal’s Position Profile as recommended by the Executive Committee.**

**Motion approved on consensus with the friendly amendment.**

**9. New Business**

There was no new business.

**Adjourned at 3:30pm**