



Focused on academic excellence, Brescia University College creates an actively engaged student experience, educating women to think critically and participate actively in society. A Catholic university college in the Ursuline tradition, we prepare our graduates to lead with wisdom, justice and compassion in a changing world.

BRESCIA UNIVERSITY COLLEGE BOARD OF TRUSTEES

October 20, 2021

7:00pm

Via Zoom

APPROVED MINUTES

- Zoom:** M. Belcourt, R. Corneil, K. Dahl, K. Darling, G. DuBois–Wing, L. Frederking, D. Hudecki, S. McCallum, L. Moist, C. Patrick, E. Rankin Nash, E. Schuller
- Regrets:** F. Abdollahi, P. Nanni, L. Citton–Battel
- Guests:** A. Barnfield, I. Christensen, J. Clark, C. George, H. Hurst, R. Johnson, J. Lalich, M. Molnar, J. Mitchell, L. Ochoa
- Recorder:** L. Davison
-

1. Call to Order

K. Darling called the meeting to order.

2. Confirmation of Quorum (*participation of 8 Voting Trustees*)

Quorum was confirmed.

3. Acknowledgement of the First Nations' Lands

It was acknowledged that the Land Acknowledgement was provided by S. McCallum in the *In camera* Session.

4. Reflection

“New Beginnings” by K. Darling, Board Chair.

5. Approval of Agenda

The agenda was approved as presented.

6. Business Meeting

- a. Reminder of Commitment to **BUC Code of Conduct**
- b. Declarations of conflict of interest
There were no conflicts of interest.

- c. Report from the Board Chair on the *In camera* Session.
K. Darling reported that Board meetings have been switched around in that the *in camera* session will be held prior to the open session. In the spirit of transparency, she will then provide a report at the open session.

K. Darling reported that the discussions in the *in camera* session were in relation to the Strategic Plan. There was discussion on the Mission Statement and the next step will be consultation with the Ursuline Leadership and the Canonical Sponsors. There was discussion on the strategic directions. The Strategic Plan will be formulated by the President and the Brescia Community and there will be broad input and consultation across Brescia and the community.

7. Discussion of Consent Agenda Item(s)

Approved as presented.

8. President's Office

a. President's Report to the Board

L. Frederking introduced the members of the leadership team that were in attendance. Items not included in the report were, Brescia is going to co-host Discovery X, a hybrid conference that will bring high-level leaders together from the food industry to discuss food sustainability. Brescia is working with Western and the Ontario Centre for Innovation, and Brescia will be showcased on November 24th.

L. Frederking was appointed to the planning committee for the Senior Women Academic Administrators of Canada (SWAAC) and they will be coming to campus in 2023.

There will not be a virtual Christmas lunch this year. Brescia will follow what they did last year and offer people to select from a turkey, ham, vegetable casserole or to donate for others in the community.

There was an inquiry about the Academic Dean's report and micro-credentialing, asking if there was an opportunity to branch outside of the university. A. Barnfield noted that if there was something that fit within the template, they have the ability to make a proposal to Western. There was discussion.

9. For Approval

- a. Board Priorities 2021–22
There were no concerns.

Motion #1: That the Board of Trustees approve the Board Priorities for 2021–22.

Motion approved on consensus.

b. Finance, Audit and Investment Committee

i. Van Horik's Landscaping

S. McCallum reported this was for the purpose of approving the two-year extension in accordance with Procurement requirements.

Motion #2: That the Board of Trustees approve the extension of the current contract with Van Horik's Landscaping until the period ending October 31, 2023 as recommended by the Finance, Audit and Investment Committee.

Motion approved on consensus.

c. Governance Committee

i. Brescia Council Constitution

G. DuBois-Wing reported that the *Brescia Council Constitution* was approved by Brescia Council in April, where there were some minor revisions. Governance reviewed and did not have any concerns.

Motion #3: That the Board of Trustees approve the revisions to the *Brescia Council Constitution* as recommended by the Governance Committee.

Motion approved on consensus.

ii. Policy on the Selection and Reappointment of the Vice-Principal and Academic Dean

G. DuBois-Wing reported that the policy was up for renewal and previously required the Board's approval. The policy is operational, and the request is for approval from the Board to revoke the policy as a Board policy. L. Frederking reported that a revised policy would be presented to Brescia Council for approval and then the search for a Provost would proceed. There were no questions or comments.

Motion #4: That the Board of Trustees revoke the Policy on the Selection and Reappointment of the Vice-Principal and Academic Dean as recommended by the Governance Committee.

Motion approved on consensus.

iii. Approval of Board of Trustees Draft Minutes, June 23, 2021

E. Rankin Nash suggested an amendment considering that under other business, the Crucifixion Tableau would not be coming back to the Board for approval of placement and the sentence should be removed. It was noted that in the recording K. McKay stated that it would have to come back for Board approval since it would be a change to Brescia's landscape. K. Darling noted that the minutes would remain as presented.

Motion #5: That the Board of Trustees approve the June 23, 2021 Minutes.

Motion approved on consensus.

10. For Discussion

a. Board Work Plan

K. Darling noted that this is the first time the Board has had a Work Plan and it is modelled in the same way as the Committee Work Plans and includes the Board Terms of Reference. K. Darling requested a motion to approve the Work Plan. There were no comments or questions.

Motion #6: That the Board of Trustees approve the Board Work Plan for 2021–22.

Motion approved on consensus.

K. Darling reported that there are a number of Board members that do not sit on a committee and if there is interest in serving on the Equity, Diversion and Inclusion (EDI) Task Force for the Board, they were welcome to reach out and send an e-mail to her and G. DuBois–Wing. K. Darling reported on generally what may be involved. G. DuBois–Wing noted that it is important that the Board makes a statement on the importance of EDI for the Board. There were no questions or concerns.

It was clarified that items appearing under “for information” may not necessarily require discussion and are generally provided for reference. There was a request to provide a briefing note indicating why a document was being provided for information. This will be considered depending on the content of the information.

K. Darling noted that the Board Timetable was developed in the spring and asked if this is a document that members would find to be of value to be maintained and see on a regular basis. It was noted that it would be beneficial to see the timetable and it was decided to continue bringing it forward.

b. Board Meetings: Open, Closed and *In camera* Sessions

K. Darling reported that there have been four different levels of meetings as outlined in the *Constitution of the Board of Trustees* and By-law #1. Based on the new model of the Board, it does not appear that there will be a need for Closed meetings. In the interest of transparency, the Board will start with *in camera* meetings and the business discussed will be reported in the Open Session.

Motion to adjourn.

Adjourned at 8:15pm