



BRESCIA UNIVERSITY COLLEGE BOARD OF TRUSTEES

October 16, 2019
5:30pm
Ursuline Hall, Oak Room

MINUTES

Present: I. Christensen, A. Conyngham, K. Dahl, L. Eldik, L. Frederking, K. Fryday–Field, S. Hajpel, M. Khademi, M. J. LeBer, S. McCallum, K. McKay, L. Moist, S. Mumm, E. Rankin Nash, E. Schuller, R. Tisdale

Zoom: K. Darling, G. DuBois–Wing, M. Hunter, M. Simm

Guest: S. Rich

Regrets: P. Dworatzek, M. Krauskopf

Recorder: L. Davison

1. Call to Order

K. McKay called the meeting to order. She thanked K. Fryday–Field for her dedication and time as Board Chair and presented her with a small gift on behalf of Brescia.

2. Confirmation of Quorum (participation of 8 Voting Trustees)

Quorum was confirmed.

3. Reflection

K. McKay provided a Reflection on the Value, “We value creative, holistic education.”

4. Centennial Time Capsule

C. Whippy, Director of Library, requested Board members to write a message for the Centennial Time Capsule that will be sealed at Homecoming, and stored in the Oak Room until it is opened in 2069.

5. Approval of Agenda

The agenda was approved.

6. From the Frontline

S. Mumm, Principal, presented information on first–year undergraduates from last year.

7. Business Meeting

- a. Reminder of commitment to BUC Board of Trustees *Code of Conduct*
K. McKay reminded Trustees of the commitment to the BUC Board of Trustees *Code of Conduct*, and each Trustee in attendance in person or vis Zoom verbally committed to the Code.
- b. Declarations of Conflict of Interest
There were no conflicts of interest.
- c. Approval of Draft Minutes
 - i. Board of Trustees, July 23, 2019
Approved, subject to the correction of the error in the spelling of “Lachance.”

Motion approved on consensus.

- d. Business arising from Minutes
There was no business arising from the minutes.
- e. Recommendations for Minutes to be released to the Internet
There were no concerns.

8. Consent Agenda

Subject to the request to move the Principal’s Report, the Board Evaluation Results and the Draft Action Plan from the Board Evaluation Survey out of the Consent Agenda, the items including in the Consent Agenda were accepted by the Board.

Motion approved on consensus.

9. Discussion of Consent Agenda Item(s)

- a. Principal’s Report
There was a question asked about the enrolment numbers and mix of students, and how it is different from projections and what the financial impact will be considering that a portion of the grant is weighted. S. Mumm reported that when the budget was put together, we anticipated certain numbers in each program. When the students arrived, we discovered that there are more in the Humanities programs and fewer students enrolled in Food & Nutrition, and that will have a financial impact this year. We projected more growth in the preliminary year, but there will still be intakes in January and April, so it is still too early to tell.

A question was asked about the international numbers. S. Mumm reported that 16% of undergraduates are international and overall we have 18%. It was noted that M. Simm would be providing a presentation on admissions at the Board Retreat in November and Trustees were encouraged to send their questions to M. Simm in advance.

A question was asked about whether it was expected that more than 25% of those students completing Brescia's preliminary year would enroll at Brescia. S. Mumm reported that it is correct. A few years ago almost none of the preliminary year students stayed at Brescia, so this is an encouraging increase and due to the hard work of the Vice-Principal, Students office that puts the recruitment program together. It was also noted that the preliminary year is co-ed so not all students are eligible to enroll at Brescia. There were questions and discussion.

- b. There was a request to have a full Board discussion on the Board Evaluation Results and the Action Items considering how much information there is. There was much discussion and it was agreed that an hour would be set aside at the November Board Retreat for discussion and setting priorities.

10. For Approval

- a. Governance Committee Terms of Reference
K. Fryday-Field reported that there was a minor revision under Key Responsibilities.

Proposal #1: That the Board of Trustees approve the revised Governance Committee's Terms of Reference as recommended by the Governance Committee.

Motion approved on consensus.

- b. Code of Student Conduct Policy
M. Simm provided an overview of the revisions. The following changes were requested:
 - i) That the definitions be put in alphabetical order.
 - ii) Under L. #12 a) that DAC be written in its full form as "Discipline Appeals Committee."

Proposal #2: That the Board of Trustees approve the revised Code of Student Conduct Policy with the requested amendments as listed above, as recommended by the Governance Committee.

Motion approved on consensus.

11. New and Other Business

E. Rankin Nash reminded the Board that Homecoming was this weekend, and the Comprehensive Campaign would be officially launched. The Trustees were encouraged to attend the announcement. It was noted that Western's President, Alan Shepard, had volunteered to speak at the launch. S. Mumm reported that Brescia will be participating in the football game kick-off.

M. J. LeBer announced that the Centennial Art Project will be installed in the courtyard and there will be three opportunities for Trustees to participate: (i) on Saturday in The Mercato from 10:00 am to 2:00 pm, (ii) at the Board Retreat and (iii) at the Christmas Lunch.

L. Frederking reported that we've started a new initiative, the Dean's Speaker Series, to highlight the research that Brescia's faculty is doing.

S. Rich reported there is a blog by Alex Usher, Higher Education Strategy Associates that she recommends checking out. S. Rich to provide the link to L. Davison for Board members.

Meeting adjourned at 6:40pm