



Our Mission is to create an actively engaged student experience, educating women to think critically and participate actively in society. A Catholic university college in the Ursuline tradition, we prepare our graduates to lead with wisdom, justice and compassion in a changing world.

**BRESCIA UNIVERSITY COLLEGE
BOARD OF TRUSTEES**

**October 4, 2017
6:00pm
Oak Room, Ursuline Hall**

AGENDA

- 1. Call to Order**
- 2. Confirmation of Quorum¹**
- 3. Reflection** M. Krauskopf
- 4. Ongoing Board Orientation**
 - 4a) From the Frontline: Academic/Administrative Presentations:**
 - “International Strategy for Brescia” M. Simm
 - 4b) Governance Orientation – September 11, 2017:**
 - “Relationship with Western and the Affiliates” L. MacKinnon
- 5. Business Meeting**
 - a. Annual Commitment to BUC *Code of Conduct* All Board Members
 - b. Declarations of conflict of interest
 - c. Approval of Draft Minutes
 - i. Board of Trustees, June 28, 2017
 - ii. Board of Trustees, August 22, 2017
 - d. Business arising from Minutes
 - e. Report from the Principal S. Mumm
 - i. 2017–18 Enrolment
 - ii. 2017–18 Residence Occupancy

1. Given the Elected Trustee population of the 2017–18 academic year, *quorum* is achieved by the participation of 9 Elected Trustees.

- f. Factual Certificate S. Mumm
- 6. Board Chair Report** K. Fryday–Field
- a. Updates:**
- New Board Members Orientation (*Sept. 5th*)
 - Full Board Orientation (*Sept. 11th*)
 - Principal’s invitation to meet with Cabinet (*Sept. 12th*)
 - Principal’s invitation to meet with Brescia Council (*Sept. 29th*)
- b. Governance Development:**
- 2017–18 Work Plan
 - 2017–18 Calendar (*OWL*)
 - Validation of 2017–18 Board Goals
- 7. Reports and Proposals of the Standing Committees**
- a. Report from the Advancement Committee M. Khademi
C. Vitkauskas
- Summary of Office of Advancement Activities
 - Advancement Scorecard
 - BresciaLEAD
 - Advancement Presentation
- b. Report from the Employee Relations Committee K. McKay
- c. Report from the Executive Committee K. Fryday–Field
- i. Executive Committee Terms of Reference Revised
- Proposal #1: That the Board approves the revised Executive Committee Terms of Reference as recommended by the Executive Committee.**
- d. Report from the Finance, Audit & Investment Committee B. Walton
- Summary Statement of Operations
 - Setting the Operating Reserves Policy
- i. Approval to Transfer Funds into Brescia’s Capital Fund
- Proposal #2: That the Board approves the transfer of \$1 million in cash to Brescia’s Capital Fund to be invested with Brescia’s third party investment manager in accordance with the Statement of Investment Policies and Procedures until such funds are required for a future capital purpose.**

- ii. Setting the Operating Reserve

Proposal #3: That the Board sets the Operating Reserve for Fiscal 2018 at \$3 million in accordance with the Reserves Policy.

- e. Report from the Governance Committee L. MacKinnon
- i. Reminder of Board Attendance Policy
- ii. *Draft* Role of Board of Trustees Committee Chair Policy

Proposal #4: That the Board approves the “Role of Board of Trustees Committee Chair Policy” as recommended by the Governance Committee.

- f. Report from the Institutional Planning Committee K. Fryday–Field
- i. Overview of Strategic Plan
- ii. iWIL – Board Direction regarding Expected Impact/Outcomes and Related Principles: S. Mumm/
K. Fryday–Field
- The connection to the Brescia Strategic Plan
 - An overview and history of the iWIL Program
 - The current approach
 - Board’s expected impact/outcomes re Women’s Leadership in our communities

8. For Information

- a. Report from the BUC Alumnae Relations L. Haagsma
- b. Report from the BUC Students Council R. Ogilvie

9. Recommendations for Items to be Released to the Internet

10. Other Business