



Policy Title	Policy for Ethical Review of Research Involving Human Participants
Issued By	Research and Scholarship Committee
Contact	Office of Vice Principal and Academic Dean
Approved By	Brescia Council
Effective Date	26 March 2021
Last Review	2021
Next Review	5 years (2026) OR when next iteration of the <i>TCPS</i> document is released, whichever comes first

All research involving human participants must adhere to the *Tri-Council Policy Statement on Ethical Conduct of Research Involving Humans (TCPS2 (2018))*, the policies and procedures of Brescia University College (Brescia), and, in addition, other relevant guidelines and required legislation.

This policy applies to all instances where research involving human participants is performed at Brescia. Any Brescia faculty, staff, or students who are conducting research involving human participants (per the *TCPS2 (2018))* as principal or responsible investigators at Brescia or at another institution/site must seek approval from the Brescia Research Ethics Board (BREB). This includes Brescia faculty, staff, or students who are involved as co-investigators or collaborators on projects conducted at other institutions. Investigators external to Brescia, also, are required to seek BREB approval before undertaking research activities with human participants at Brescia.

- A. All applications seeking approval to conduct research involving human participants will be reviewed by BREB. All researchers applying for ethics approval should be familiar with the content in this policy, the *TCPS2 (2018)*, and have undertaken the relevant CORE training program (currently: <https://tcps2core.ca/welcome>). The BREB has the authority to approve or reject an application, require the alteration of an application, or to stop or limit ongoing research.
- B. In some cases, Brescia faculty, staff, and/or students may be required to submit an application through Western University's (Western) Research Ethics Board (NMREB or HSREB). If the application is approved by a Western REB, Brescia faculty, staff, and/or students will supply to the BREB documentation, including the approval letter for review within 30 days of receipt, for authorization. Brescia faculty, staff, and/or students who apply for and receive ethical approval from other institutions

(besides Western and Brescia), will submit their documentation package and approval letter for multijurisdictional review. Note: Brescia faculty, staff, and/or students can connect with the Research Officer (or delegate) for options and information about multijurisdictional review.

- C. The *TCPS2* (2018) policy states that course-based research activities require ethics review (Article 2.1). Following from this, a second guideline document reviewing various types of student activities involving human participants and the resulting procedures for ethical review should be reviewed in conjunction with this document.
- D. Investigators external to Brescia are asked to contact the Research Officer and/or BREB Chair, and submit their approved application and/or official approval letter (as applicable), for review (following Article 8.1, *TCPS2*).

Research studies may not begin until the appropriate research ethics application is approved by the BREB and/or a Western REB (as applicable), submitted to the BREB (as applicable), and official approval notice is received from the BREB.

Failure to comply with Brescia's policies and procedures may prevent the approval of pending ethics applications and/or may result in approval of current studies being revoked by the BREB (and/or Western REB, if applicable). As warranted by the severity of circumstances, the BREB may also send notification of such failure to comply to the researcher's School Chair, Dean, etc., and/or the Brescia policy on integrity in research may be invoked.

All BREB directions and guidelines are available through Brescia websites, or by contacting the Research Officer (or delegate).

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