



Policy Title	Copyright Policy
Issued By	Library Committee
Contact	Director of Library Services
Approved By	Brescia Council
Effective Date	December 14, 2018
Last Review	June 2022
Next Review	2026

**Purpose:**

The Copyright Policy addresses the use of copyrighted materials by all members of the Brescia University College (“Brescia”) Community under Canada’s Copyright Act.

**Policy:**

1. The use of copyrighted materials is governed by the Copyright Act. Use is allowable under the terms of the Copyright Act including the fair dealing exemptions and educational exemptions; licensing agreements with publishers of electronic resources; and permissions secured from copyright owners as required.
2. Compliance with the Copyright Act is the responsibility of each member of Brescia University College. Brescia is not responsible for individual infringements of the Canadian Copyright Act. Individual failure to comply with the Copyright Act may result in disciplinary action by Brescia.
3. Members of the Brescia community must not circumvent digital locks to access copyrighted material without the express permission of the copyright owner.
4. The Director of Library Services, as Copyright Officer, is responsible for providing copyright information and education to the Brescia community. The Director of Library Services does not provide legal advice.
5. This policy addresses the use of copyrighted materials only. Copyright ownership and intellectual property of individual members of the Brescia community is addressed in collective agreements and/or individual contracts.

**Definitions:**

Educational exemption: Stated in Articles 29.4 to 30.04 of the Copyright Act, educational exemptions allow an educational institution to copy a work under specific circumstances or situations provided that stated requirements or conditions are met.

Fair dealing exemption: Fair dealing allows for limited, non–commercial use of copyrighted material without risk of infringement. Articulated in Section 29 of the Copyright Act, the

allowed purposes for fair dealing are research, private study, education, parody, satire, criticism, review, and news reporting.

**Scope:**

The Guidelines apply to all members of the Brescia community including: staff, faculty, students, Ursuline Sisters, volunteers, visitors, and individuals who are directly connected to any Brescia initiatives and/or who carry on the business of Brescia.

**Relevant Legislation/References:**

Canadian Copyright Act (R. S. C., 1985, c. C-42)