



BRESCIA UNIVERSITY COLLEGE BOARD OF TRUSTEES

June 28, 2023

1:00pm

Via Zoom and In-person (Oak Room, Ursuline Hall)

DRAFT OPEN MINUTES

Present: L. Citton-Battel, K. Darling, S. McCallum, P. Nanni, E. Schuller, L. Staudt

Zoom: M. Belcourt, L. Frederking, K. Henderson, R. Macaulay, C. Patrick, M. Rudranantha,
R. Tessmer

Regrets: K. Dahl, Dennis Hudecki

Guests: R. Bruijns, I. Christensen, C. George, H. Hurst, M. Jean, C. Mitchell, M. Molnar, J. Rose,
J. Sutton, C. Temple

Recorder: K. Howard

1. Call to Order

K. Darling called the meeting to order at 1:01pm.

2. Acknowledgement of the Traditional First Nations' Lands

C. Patrick provided the Land Acknowledgement.

3. Confirmation of Quorum

Quorum was confirmed.

4. Reflection

K. Henderson provided the reflection.

5. Approval of Agenda

The agenda was approved as presented.

6. Business Meeting

a. Reminder of the BUC Code of Conduct

b. Board of Trustees Commitments to the Code of Conduct

There were no commitments.

c. Declarations of Conflict of Interest

There were no conflicts of interest.

d. **Report from the Board Chair on the In Camera Session**

K. Darling noted that the *In Camera* session will take place after the Open session. She noted that the usual items will be discussed.

7. **For Information**

K. Darling noted that the items in this section were for information and that updates had been made to the Board Work Plan. She noted that the outstanding items were not urgent and that there is a plan in place to address them.

8. **Approval of Consent Agenda**

The Consent Agenda was approved on concensus.

9. **Discussion of Consent Agenda Item(s)**

a. **Finance Audit and Investment Committee**

i. F2023 Q4 Reporting Package

There were no questions.

10. **President's Office**

a. **President's Report to the Board**

L. Frederking provided an update on recruitment and student activities as well as activities planned for the fall. She noted that Brescia will celebrate the close of the Campaign and its success in August. She also informed the Board of H. Hurst's upcoming retirement. There were questions around the Strong Start program, successful recruitment activities, micro-credential courses and takeaways from the ACCU meeting.

b. **Advancement and Alumnae Relations Presentation**

H. Hurst provided a presentation on trends in the fundraising sector, capacity building, the future of campaigns and plans for moving forward.

11. **For Approval**

a. **Finance, Audit and Investment Committee**

i. **Approval of the Audited Financial Statements.**

There were no questions.

Motion #1: That the Board of Trustees approve the Audited Financial Statements for Brescia University College for the fiscal year ended April 30, 2023 and the Chair and Secretary of the Board of Trustees be and are hereby authorized to sign said Financial Statements on behalf of the Board of Trustees evidence such approval.

Approved on consensus.

ii. **Approval of Transfer of Funds**

There were no questions.

Motion #2: That the Board of Trustees approve the transfer of \$293, 152.00

from internally restricted funds to unrestricted funds.

Approved on consensus.

b. Governance Committee

i. Re-appointment of Trustees

Motion #3: That the Board of Trustees approve and recommend to the Members of the Corporation the re-appointment of Lisa Citton-Battel for a second three-year term from July 1, 2023 to June 30, 2026.

Approved on consensus.

ii. Appointment of Chair of the Board

Motion #4: That the Board of Trustees approve the appointment of Sandy McCallum as Chair of the Board of trustees from July 1, 2023 to June 30, 2025 as recommended by the Governance Committee.

Approved on consensus.

iii. Appointment of Past-Chair of the Board

Motion #5: That the Board of Trustees approve the appointment of Kimberly Darling as Past-Chair of the Board of Trustees from July 1, 2023 through June 30, 2024 as recommended by the Governance Committee.

Approved on consensus.

iv. Appointment of Officers of the Corporation

Motion #6: That the Board of Trustees appoint the Officers of the Corporation to hold the offices referred to opposite their respective names starting July 1, 2023 to June 30, 2024:

- 1. Chair – Sandy McCallum**
- 2. Past-Chair – Kimberly Darling**
- 3. Secretary – Laretta Frederking, President**
- 4. Treasurer – Melissa Jean, Executive Director of Finance, Operations and Strategy**

Approved on Consensus

v. Appointment of Chairs of Standing Committees

Motion #7: That the Board of Trustees approve the appointment of Lisa

Citton-Battel as Chair of the Finance, Audit and Investment Committee for one-year starting July 2023; and Linda Staudt as Chair of the Governance Committee for one-year starting July 1, 2023 as recommended by the Governance Committee.

vi. **Appointment of Vice-Chairs of Standing Committees**

Motion #8: That the Board of Trustees approve the appointment of Kathy Henderson as Vice-Chair of the Finance, Audit and Investment Committee for one-year starting July 2023; and Eileen Schuller as Vice-Chair of the Governance Committee for one-year starting July 1, 2023 as recommended by the Governance Committee.

Approved on consensus.

c. **Board of Trustee Draft Minutes, April 26, 2023**

Motion #9: That the Board of Trustees approve the April 27, 2023 Minutes as presented.

Approved on Consensus.

12. Chair's Remarks

K. Darling thanked Trustees, Dr. Frederking, members of the Senior Leadership Team and Support Staff for their contributions. She recognized departing Board members and thanked them for their service and commitment to the Board.

Adjourned at 1:58pm