



Brescia University College is a Catholic University in the Ursuline tradition motivated by inclusion and access to academic excellence and women's leadership. Brescia prepares graduates, informed by the enduring values of wisdom, justice and compassion, to be people of integrity, making an impact in a changing world.

BRESCIA UNIVERSITY COLLEGE BOARD OF TRUSTEES

June 28, 2023

1:00pm

Via Zoom and In-person (Oak Room, Ursuline Hall)

Zoom: <https://westernuniversity.zoom.us/j/94556767804>

Waiting Room Feature

OPEN BOARD AGENDA

		<u>Time</u>
1. Call to Order	K. Darling	1:00
2. Acknowledgement of the Traditional First Nations' Lands <i>We acknowledge that our campus at Brescia University College is situated on the traditional territories of the Anishinaabeg, Haudenosaunee, Lenapeewak, and Attawandaron peoples, all of whom have longstanding relationships to the land of Southwestern Ontario and the City of London. The First Nations communities of our local area include Chippewas of the Thames First Nation, Oneida Nation of the Thames, and Munsee Delaware Nation. And in our region, there are eleven First Nations communities, as well as a growing indigenous urban population. Brescia University College values the significant historical and contemporary contributions of local and regional First Nations, and all of the Original Peoples of Turtle Island (also known as North America).</i>	C. Patrick	
3. Confirmation of Quorum¹	K. Darling	
4. Reflection	K. Henderson	
5. Approval of Agenda	K. Darling	
6. Business Meeting	K. Darling	1:10
a. Reminder of BUC Code of Conduct		
b. Board of Trustees Commitments to the Code of Conduct		
c. Declarations of conflict of interest		

1. Given the Trustee population of the 2022–23 academic year, *quorum* is achieved by the participation of 9 Trustees.

d. Report from the Board Chair on the *In camera* Session

7. **For Information**

K. Darling

- a. Mission, Vision, and Values & Board Priorities – **Exhibit 1**
- b. Board of Trustees Terms of Reference – **Exhibit 1a**
- c. Board Work Plan – **Exhibit 1b**
- d. *Ex Corde Ecclesiae*:
Apostolic Constitution on Catholic Universities – **Exhibit 1c**
- e. Brescia Events – **Exhibit 1d**
- f. Annual Occupational Health and Safety Report – **Exhibit 1e**

8. **Approval of Consent Agenda**

K. Darling

- a. Finance, Audit & Investment Committee Report – **Exhibit 2**
- b. Governance Committee Report – **Exhibit 3**
- c. BUC Student’s Council Report – **Exhibit 4**
- d. Brescia Council Report – **Exhibit 5**

9. **Discussion of Consent Agenda Item(s)**

K. Darling 1:15

Consent Agenda Items will be discussed if requested in advance of Board meetings.

- a. Finance, Audit & Investment Committee
 - i. F2023 Q4 Briefing - **Exhibit 6**
 - ii. F2023 Q4 Reporting Package – **Exhibit 6a**

10. **President’s Office**

L. Frederking 1:20

- a. President’s Report to the Board (*includes Appendices*) – **Exhibit 7**
- b. Factual Certificate – **Exhibit 7a**
- c. Advancement and Alumnae Relations Presentation – **Exhibit 7b**

H. Hurst

11. **For Approval**

- a. Finance, Audit & Investment Committee

L. Citton-Battel 1:40

- i. Approval of Audited Financial Statements
 - Draft F2023 Audited Financial Statements Report – **Exhibit 8**
 - Draft F2023 Audited Financial Statements – **Exhibit 8a**
 - Draft F2023 Audit Results to FAIC – **Exhibit 8b**

Motion #1: That the Board of Trustees approve the Audited Financial Statements for Brescia University College for the fiscal year ended April 30, 2023 and the Chair and Secretary of the Board of Trustees be and are hereby authorized to sign the said Financial Statements on behalf of the Board of Trustees to evidence such approval.

- ii. Approval of Transfer of Funds

Motion #2: That the Board of Trustees approve the transfer of \$293, 152.00 from internally restricted to unrestricted funds.

b. Governance Committee

S. McCallum 1:45

i. Re-appointment of Trustees

Motion #3: That the Board of Trustees recommend to the Members of Brescia University College the re-appointment of Lisa Citton-Battel to the Board of Trustees for a second three-year term from July 1, 2023 through June 30, 2026.

ii. Appointment of Chair of the Board of Trustees

Motion #4: That the Board of Trustees approve the appointment of Sandy McCallum as Chair of the Board of Trustees from July 1, 2023 through June 30, 2025 as recommended by the Governane Committee.

iii. Appointment of Past Chair of the Board of Trustees

Motion #5: That the Board of Trustees approve the apointment of Kimberly Darling as Past Chair of the Board of Trustees from July 1, 2023 through June 30, 2024 as recommended by the Governane Committee.

iv. Appointment of Officers of the Corporation

Motion #6: That the Board of Trustees appoint the Officers of the Corporation to hold the offices referred to opposite their respective names starting July 1, 2022 to June 30, 2023:

1. Chair – Sandy McCallum
2. Past-Chair – Kimberly Darling
3. Secretary – Laretta Frederking, President
4. Treasurer – Melissa Jean, Executive Director of Finance, Operations and Strategy

v. Appointment of Chairs of Standing Committees

Motion # 7: That the Board of Trustees approve the appointment of Lisa Citton-Battel as Chair of the Finance, Audit, and Investment Committee for one year starting July 1, 2023; and Linda Staudt as Chair of the Governance

Committee for one-year starting July 1, 2023 as recommended by the Governane Committee.

vi. Appointment of Vice-Chairs of Standing Committees

Motion # 8: That the Board of Trustees approve the appointment of Kathy Henderson as Vice-Chair of the Finance, Audit, and Investment Committee for one year starting July 1, 2023; and Eileen Schuller as Vice-Chair of the Governance Committee for one-year starting July 1, 2023 as recommended by the Governane Committee.

c. Board of Trustees Draft Minutes, April 26, 2023 – **Exhibit A** K. Darling 2:00

Motion #9: That the Board of Trustees approve the April 26, 2023 Minutes as presented.

12. **Chair’s Remarks** K. Darling

Adjournment 2:05