

### **Call for Nominations 2023-2024**

Brescia University College invites nominations for its 2023-2024 *Award for Excellence in Research*. The BUC *Award for Excellence in Research* recognizes the outstanding research and scholarly accomplishments of a Brescia faculty member. The *Award for Excellence in Research* is focused on the strength and impact of the nominee's research in their discipline and on the broader research community across Canada and internationally. The deadline to submit a nomination for this award year is **Friday, February 16, 2024, at 4:00pm**. Please refer to the *Award Guidelines* for additional information.

#### **Eligibility**

Nominees must have a full-time academic appointment with tenure at Brescia, at the rank of Assistant Professor, Associate Professor, or Full Professor and will have had at least five (5) years of teaching and research experience at Brescia, Western or any of the affiliated colleges. Sabbatical studies conducted at other institutions will be counted toward this total. Recipients may only receive the award once within a five (5) year period.

#### **How to Submit a Nomination**

1. Nominations for the *Award for Excellence in Research* may be initiated by any full- or part-time faculty member, alumnae, or staff member from Brescia University College. Nominators must not be a member of the Award Selection Committee (Research and Scholarship Committee).
2. The nominators must seek the permission of the nominee before submitting the nomination to the Office of the Provost.
3. If a positive response is received by the nominee, the nominator will then prepare a one-page letter, signed by the nominator. In the case where there is more than one nominator, please submit a one-page, *co-signed* letter of nomination. The letter may refer to the criteria outlined in the *Award Guidelines* in making the case.
4. Self-nominations are permitted.
5. Nominees from last year may be nominated for the current award year with their permission (refer to *Award Guidelines* for more information).
6. Nomination letters should be emailed (MS Word or PDF) to [bucprovost@uwo.ca](mailto:bucprovost@uwo.ca) by **4:00pm on Friday, February 16, 2024**.

The Research and Scholarship Committee, chaired by the Provost, will meet to select an award recipient based on a criteria-driven evaluation process. The decision of the committee will be announced in April. In a given year, one award recipient will be so honored, or no award may be granted, based on the decision of the committee. Faculty members serving on the Research and Scholarship Committee may not nominate or be nominated for the award while serving on the committee. If there is a conflict of interest among any of the members of the committee, those members are asked to recuse themselves from their duties for the award year.

Questions of clarification should be directed to [bucprovost@uwo.ca](mailto:bucprovost@uwo.ca)