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| **Name of Student:**  |  |
| **Name of Preceptor:**  |  |
| **Placement Dates:**  |  |
| **Placement Organization:** |  |

**Instructions:**

1. **Student completes items 1 and 2 of the report** and send to your preceptor prior to placement. Be prepared to discuss items 1-3 and the discussion points at the end with your preceptor during the first few days of your placement. *You may need to revise your learning objectives based on the available learning opportunities.*
2. **Preceptor reviews the completed pre-placement report.** Set aside some time in the first week to discuss the learning objectives and feedback process for this placement. We encourage you to use the discussion points at the end of the report to help you understand the learning style of your student.
3. **By the end of the first week of placement,** the student and preceptor finalize the learning objectives and feedback process (Items 2 and 3).
4. Once completed, the report is signed by student and preceptor(s).
5. Email the signed and completed report to the dietetic education coordinator. This can be done by either the student or preceptor (please ensure to cc: all so that everyone has a copy).
6. Student to upload the report to their OWL dropbox.
7. **Highlight three or four of your strengths that you are bringing to this placement:**

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1. **Based on your past performance evaluations and this placement’s learning opportunities, outline your top 2-4 learning objectives (based on the ICDEP) for this placement.**

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| Learning Objective (ICDEP Reference) | What action(s) do I need to take to help me learn? What learning opportunities/activities can facilitate my learning? How and when will I demonstrate what I have learned? |
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**3. Outline your feedback process for this placement in the space below.**

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| **This document has been reviewed by the student** | [ ]  Yes           [ ]  No  *Hover over the applicable response box and click*   |
| **This document has been reviewed by the preceptor** | [ ]  Yes [ ]  No*Hover over the applicable response box and click*   |

***By checking the above box, you are verifying the information in this report to be true and correct.***

**Discussion Points**

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| **Discuss your learning style with your preceptor. Consider:** |
| **My favourite question is….** | What if? | Why? | What? | How does this work? |
| **I learn by….** | Trial and error and self-discovery.  | Listening and sharing ideas.  | Thinking through ideas and adapting to the experts.  | Hands on experience. |
| **I learn best…..** | Through my experiences and make sense of it by doing. I like to direct my own learning. | Through my experiences and make sense of it through reflection. I like to hear about and try out all the learning possibilities. | Through intellectually engaging with ideas & facts and make sense of it through reflection. I like structure with specific objectives. | Through thinking and make sense of it by doing. I want to know the overall learning goal and then direct my own learning. |
| **Teach me about…** | The steps needed to complete the task. | The connections between the things I am learning. | The theoretical foundation of what I am learning. | The practical application of what I am learning.  |
| **When I am learning new things, I like to….** | Jump right in and do it. I like to try everything. | Watch before doing it myself. I’m open to new experiences. | Have time to think things through before doing. I like analyzing things and finding answers. | Try things out and experiment. I like to examine things from every side. |
| **When completing new tasks….** | Discuss it with me before and/or after with no direct supervision | Discuss it with me before and/or after with direct supervision during the task. | Discuss it with me before and after and provide direct supervision during the task. | Discuss it with me before and/or after and provide distant supervision during the task.  |

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| **Discuss the feedback process for this placement with your preceptor. Consider:** |
| **My preferred feedback approach is…** | Ask me how I thought it went first. | Use the sandwich approach. | Give me feedback based on detailed and specific criteria. | Let’s work on what was wrong or what was missing. |
| **How often do you prefer to receive feedback?** | Several times near the start, and infrequently after that | Fairly frequently until substantial progress in mastery is made, then infrequently | Frequently, even after the skill has been mastered |
| **How frequently do you prefer to meet for formal feedback sessions?** | Daily | Weekly | Schedule as needed | Impromptu |