



Qualitative Methods in Family Studies

School of Behavioral and Social Sciences

General Information

Course:	Family Studies and Human Development 3230A (Section 530)
Term:	Fall Term
Year:	2022
Delivery:	In-Person
Class time:	Mon 12:30 –1:30 PM; Wed 12:30 -2:30 PM
Location:	BR-204

Instructor Information

Name:	Dr. Yvonne Asare-Bediako
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Office hours:	Virtual/By Appointment
Office location:	Zoom (Virtual) or Ursuline Hall 356 (In-person)

Course Description

An introduction to qualitative research and its application to the study of the family. Topics to be considered include participant observation, interview skills, life histories and methods of analysis.

Antirequisite(s):

Sociology 3307F/G, Sociology 3310F/G, the former Sociology 3311F/G

Prerequisite

Family Studies and Human Development 2300F/G

Required Course Materials

Lune, Howard and Berg, Bruce L. (2017). *Qualitative Research Methods for the Social Sciences* (9thEd.). Pearson Education, Inc.

The print of the book is no longer an option. Digital subscription (ISBN 9780134416199) is available for students to purchase.

Learning Outcomes: Upon completing the course, students are expected to

- Demonstrate an understanding of the nature of the qualitative research process (Inquiry and Analysis – Level 3)

- Be familiar with different approaches/perspectives, and methods in data collection, as well as weaknesses and strengths of each method (Inquiry and Analysis & Valuing – Level 3)
- Demonstrate critical thinking and analytical skills through literature review (Critical Thinking & Information Literacy – Level 3)
- Demonstrate an awareness of ethical issues in designing qualitative research (Self Awareness and Development and Valuing – Level 3)
- Have a hands-on experience in developing a research proposal, and doing a research project related to the family (Inquiry and Analysis & Valuing – Level 3)
- Gain familiarity with the process of research, including data collection and analysis, and ethical issues (Inquiry and Analysis – Level 3).

Brescia Competencies

This course is designed to promote a learning environment in which you will develop your competencies at an advanced level. These competencies include:

Communication: The ability to exchange information and meaning effectively across cultures space, and time through appropriate modes of communication. Including oral, written, and interpersonal or group communication, as well as the ability to use current or innovative media.

Critical Thinking: The ability to engage in thinking characterized by the rational, informed, independent, and open-minded exploration of issues, ideas, and events before accepting or formulating a conclusion.

Inquiry and Analysis: The ability to reach informed decisions by breaking down complex issues, exploring evidence, demonstrating information literacy, and describing relationships among persons, things, or events.

Problem Solving: The ability to create and execute a strategy to answer a question or achieve a goal. Includes being able to anticipate the consequence of a potential solution, select a strategy among several alternatives, and decide when an acceptable outcome has been reached.

Self-Awareness and Development: The ability to draw meaning, knowledge and value from honest and fair reflection and self-evaluation. Students are able to recognize their values and their impact on others and make a commitment to personal growth.

Social Awareness and Engagement: The ability to respect and be open to diversity (e.g., cultural, religious, political). Students take personal responsibility to actively engage in and contribute to creating positive change in local, regional, national, or global communities and societies.

Valuing: The ability to make decisions or choose actions based on the consistent application of moral principles and ethical codes. Students must also be able to understand the ideas informing one's beliefs and be accountable for their actions.

Teaching Methodology

Teaching methods will include lecturing, videos, group work, class discussions, and hands-on experience.

Course Management Policy

The course involves a large commitment of student participation and reading on your own. You are advised to read every assigned material and to join class discussions. There will NOT be any make-up examinations nor extra work for the purpose of improving grades.

Late Penalty: Any assignment that is submitted late will incur a 5% penalty per day, except when the instructor recognizes that there are legitimate and documented exceptional circumstances (e.g., illness, death in the family).

Please note: All written assignments should be typed, double-spaced, and submitted through **Drop Box in OWL** on the due date.

The written work will be evaluated on both content and style. Your demonstrated ability to apply and integrate the conceptual materials learned from the course is one of the important aspects of evaluation. The other aspects center on professional writing, including coherent, concise and comprehensive grammar, spelling, punctuation, pagination, paragraphing, use of headings, when necessary, precise citation and referencing.

Copyright and Intellectual Property

PowerPoint lecture slides and notes, lists of readings, in-class activities, assignment guidelines, and other components of the course materials are typically the intellectual property of the instructor. Unauthorized reproduction through audio-recording, video-recording, photographing, sharing on social media, or posting on course-sharing websites is an infringement of copyright and is prohibited. Such action may be considered a Code of Conduct violation and lead to sanctions.

Evaluation

Component	Weight	Due date/deadline	Brescia Competencies
Group project	20%	TBA	Inquiry & Analysis; Communication; Valuing; Communication; Self Awareness & Development;
Midterm exam	25%	Oct 26, 2022	Inquiry & Analysis; Communication;
Research Plan/Proposal	30%	Dec 7, 2022	Inquiry & Analysis; Critical Thinking; Valuing; Communication; Self Awareness & Development;
Final exam (non-cumulative)	25%	Dec 10 - 22	Inquiry & Analysis; Communication;

Group Project – 20%

Students are required to form a group with 3 or 4 members. Each group will be required to complete a qualitative research project on a topic related to the family. Completed projects will be presented on the last day of class. A handout for this assignment will be provided to students at the beginning of the class.

Midterm exam – 25%

The format of the exam questions includes multiple choice, true/false and short-answered questions. It covers readings/group presentations and lecture notes

Research plan/proposal – 30%

Guidelines for the research plan/proposal will be provided at the beginning of the course.

Final exam - 25%

Final exam will cover all readings and lecture notes. The format of exam questions consists of multiple choice, true/false, and short answer questions.

Academic Accommodation

For course components worth 10% or more of the total course grade, please see the Academic Policies and Regulations section at the end of this course outline or consult the Academic Calendar.

For course components worth less than 10% of the total course grade, documentation is not required. Whenever possible, students should provide notification in advance of due dates or absences. If advance notification is not possible, the course instructor should be contacted within two business days.

Course Content

Weekly Organizer

WK	Date	Description	Assignments and/or Readings Due
1	Sept 7	Introduction of the course	Introduction of the course
2	12, 14	Qualitative research	Ch 1
3	19, 21	Designing qualitative research	Ch 2
4	26, 28	Ethical issues in research	Ch 3
5	Oct 3, 5	Interviewing	Ch 4
6	10 12	Thanksgiving Focus group interviewing	No Classes Ch 5
7	17, 19	Ethnographic field strategies	Ch 6
8	24, 26	Group Check-In Midterm Exam	
9	Oct 31- Nov 4	Reading week	
10	7, 9	Action research Unobtrusive measures	Ch 7 and 8
11	14, 16	Oral history and historiography	Ch 9
12	21, 23	Writing research paper	Ch 12
13	Nov 28, Dec 1	Research Proposal Drop-in Group Research Presentation Day	
14	Dec 5, 7	Review	
15	Final exam date	Dec 10 - 22	

2022-23 BRESCIA UNIVERSITY COLLEGE ACADEMIC POLICIES AND REGULATIONS

1. POLICY REGARDING ACADEMIC ACCOMMODATION

The complete policy regarding Accommodation for Illness - Undergraduate Students can be found at

https://www.westerncalendar.uwo.ca/PolicyPages.cfm?Command=showCategory&PolicyCategoryID=1&SelectedCalendar=Live&ArchiveID=#Page_135

Students who have long-term or chronic medical conditions which may impede their ability to complete academic responsibilities should seek Academic Accommodation through Student Accessibility Services

(https://www.westerncalendar.uwo.ca/PolicyPages.cfm?Command=showCategory&PolicyCategoryID=1&SelectedCalendar=Live&ArchiveID=#Page_10).

Personal commitments (e.g., vacation flight bookings, work schedule) which conflict with a scheduled test, exam or course requirement are **not** grounds for academic accommodation.

Students who experience an illness or extenuating circumstance sufficiently severe to temporarily render them unable to meet academic requirements may submit a request for academic consideration through the following routes:

1. For medical absences, submitting a **Student Medical Certificate (SMC)** signed by a licensed medical or mental health practitioner;
2. For non-medical absences, submitting **appropriate documentation** (e.g., obituary, police report, accident report, court order, etc.) to their Academic Advisor. Students are encouraged to contact their Academic Advisor to clarify what documentation is acceptable.

Request for Academic Consideration for a Medical Absence

When a student requests academic accommodation (e.g., extension of a deadline, a makeup exam) for work representing 10% or more of the student's overall grade in the course, it is the responsibility of the student to provide acceptable documentation to support a medical or compassionate claim. All such requests for academic accommodation **must** be made through an Academic Advisor and include supporting documentation.

Academic accommodation for illness will be granted only if the documentation indicates that the onset, duration and severity of the illness are such that the student could not reasonably be expected to complete their academic responsibilities. Minor ailments typically treated by over-the-counter medications will not normally be accommodated.

The following conditions apply for students seeking academic accommodation on medical grounds:

1. Students must submit their Student Medical Certificate (SMC) along with a request for relief specifying the nature of the accommodation being requested no later than two business days after the date specified for resuming responsibilities. An SMC can be downloaded from https://www.uwo.ca/univsec/pdf/academic_policies/appeals/medicalform.pdf;
2. In cases where there might be an extended absence or serious issue, students should submit their documentation promptly and consult their Academic Advisor for advice during their recovery period;
3. Whenever possible, students who require academic accommodation should provide notification and documentation in advance of due dates, scheduled tests or examinations, and other academic requirements; Students **must** communicate with their

instructors **no later than 24 hours** after the end of the period covered by the SMC to clarify how they will fulfil the academic expectations they may have missed during the absence;

4. Appropriate academic accommodation will be determined by the Dean's Office/Academic Advisor in consultation with the course instructor(s). Academic accommodation may include extension of deadlines, waiver of attendance requirements, arranging Special Exams (make-ups), re-weighting course requirements, or granting late withdrawal without academic penalty.

2. ACADEMIC CONCERNS

If you feel that you have a medical or personal challenge that is interfering with your work, contact your instructor and Academic Advisor as soon as possible. Problems may then be documented and possible arrangements to assist you can be discussed at the time of occurrence rather than on a retroactive basis. Retroactive requests for academic accommodation on medical or compassionate grounds are not normally considered.

If you think that you are too far behind to catch up or that your workload is not manageable, you should consult your Academic Advisor

(https://brescia.uwo.ca/enrolment_services/academic_advising/book_an_appointment.php). If you consider reducing your workload by dropping one or more courses, this must be done by the appropriate deadlines; please contact your Academic Advisor or see the list of sessional dates in the Academic Calendar

(<https://www.westerncalendar.uwo.ca/SessionalDates.cfm?SelectedCalendar=Live&ArchiveID=>).

You should consult with the course instructor and the Academic Advisor who can help you consider alternatives to dropping one or more courses. *Note that dropping a course may affect OSAP eligibility and/or Entrance Scholarship eligibility.*

3. ABSENCES

Short Absences: If you miss a class due to a minor illness or other problems, check your course outline for information regarding attendance requirements and make sure you are not missing a test or assignment. Cover any readings and arrange to borrow notes from a classmate. Contact the course instructor if you have any questions.

Please note that for asynchronous online courses, attendance or participation requirements may be different than for synchronous or in-person courses.

Extended Absences: If you have an extended absence, you should contact the course instructor and an Academic Advisor. Your course instructor and Academic Advisor can discuss ways for you to catch up on missed work and arrange academic accommodations if appropriate and warranted.

It is important to note that the Academic Dean may refuse permission to write the final examination in a course if the student has failed to maintain satisfactory academic standing throughout the year or for too frequent absence from the class or laboratory

(https://www.westerncalendar.uwo.ca/PolicyPages.cfm?Command=showCategory&PolicyCategoryId=5 &SelectedCalendar=Live&ArchiveID=#Page_64).

4. SCHOLASTIC OFFENCES

Scholastic offences are taken seriously and students are directed to read the appropriate policy, specifically, the definition of what constitutes a Scholastic Offence at:

<https://www.westerncalendar.uwo.ca/PolicyPages.cfm?Command=showCategory&PolicyCate>

[oryID=1& SelectedCalendar=Live&ArchiveID=#Page_20.](#)

Students are responsible for understanding the nature of and avoiding the occurrence of plagiarism and other academic offences. Note that such offences include plagiarism, cheating on an examination, submitting false or fraudulent assignments or credentials, impersonating a candidate, or submitting for credit in any course without the knowledge and approval of the instructor to whom it is submitted, any academic work for which credit has previously been obtained or is being sought in another course in the University or elsewhere. Students are advised to consult the section on Scholastic Discipline for Undergraduate Students in the Academic Calendar.

If you are in doubt about whether what you are doing is inappropriate or not, consult your instructor, the Academic Dean's Office, or the Registrar. A claim that "you didn't know it was wrong" is not accepted as an excuse.

The penalties for a student guilty of a scholastic offence (including plagiarism) include refusal of a passing grade in the assignment, refusal of a passing grade in the course, suspension from the University, and expulsion from the University.

Plagiarism:

Students must write their essays and assignments in their own words. Whenever students take an idea or a passage from another author, they must acknowledge their debt both by using quotation marks where appropriate and by proper referencing such as footnotes or citations. Plagiarism is a major academic offence.

All required papers may be subject to submission for textual similarity review to the commercial plagiarism detection software under license to the University for the detection of plagiarism. All papers submitted for such checking will be included as source documents in the reference database for the purpose of detecting plagiarism of papers subsequently submitted to the system. Use of the service is subject to the licensing agreement, currently between The University of Western Ontario and Turnitin.com.

Computer-marked Tests/exams:

Computer-marked multiple-choice tests and/or exams may be subject to submission for similarity review by software that will check for unusual coincidences in answer patterns that may indicate cheating. Software currently in use to score computer-marked multiple-choice tests and exams performs a similarity review as part of standard exam analysis.

5. PROCEDURES FOR APPEALING ACADEMIC EVALUATIONS

All appeals of a grade must be directed first to the course instructor. If the student is not satisfied with the decision of the course instructor, a written appeal is to be sent to the School Chair. If the response of the Chair is considered unsatisfactory to the student, they may then submit a written appeal to the Office of the Dean. If the student is not satisfied with the decision of the Dean, they may appeal to the Senate Review Board Academic (SRBA), if there are sufficient grounds for the appeal and if the matter falls within the jurisdiction of the SRBA. For information on academic appeals consult your Academic Advisor or see the Student Academic Appeals – Undergraduate in the Academic Calendar

https://www.westerncalendar.uwo.ca/PolicyPages.cfm?Command=showCategory&PolicyCategoryID=1&SelectedCalendar=Live&ArchiveID=#Page_14.

Note that final course marks are not official until the Academic Dean has reviewed and signed the final grade report for the course. If course marks deviate from acceptable and appropriate standards, the Academic Dean may require grades to be adjusted to align them with accepted grading practices.

PREREQUISITES

Unless you have either the prerequisites for a course or written Special Permission from the Dean to enroll in it, you will be removed from the course and it will be deleted from your record. This decision may not be appealed. You will receive no adjustment to your fees in the event that you are dropped from a course for failing to have the necessary prerequisite(s).

6. SUPPORT Support Services

The Brescia University College Registrar's website, with a link to Academic Advisors, is at <http://brescia.uwo.ca/academics/registrar-services/>. Students can access supports through Brescia's Student Life Centre (<http://brescia.uwo.ca/life/student-life/>) and Learning Development & Success at Western (<https://www.uwo.ca/sdc/learning/>).

Mental Health and Wellness

Students may experience a range of issues that can cause barriers to your learning, such as increased anxiety, feeling overwhelmed, feeling down or lost, difficulty concentrating and/or lack of motivation. Services are available to assist you with addressing these and other concerns you maybe experiencing. You can obtain information about how to obtain help for yourself or others through **Health & Wellness at Brescia**, https://brescia.uwo.ca/student_life/health_and_wellness/index.php and **Health and Wellness at Western**, http://uwo.ca/health/mental_wellbeing/index.html.

Sexual Violence

All members of the Brescia University College community have a right to work and study in an environment that is free from any form of sexual violence. Brescia University College recognizes that the prevention of, and response to, Sexual Violence is of particular importance in the university environment. Sexual Violence is strictly prohibited and unacceptable and will not be tolerated. Brescia is committed to preventing Sexual Violence and creating a safe space for anyone in the Brescia community who has experienced Sexual Violence.

If you or someone you know has experienced any form of Sexual Violence, you may access resources at https://brescia.uwo.ca/safe_campus/sexual_violence/index.php.

Portions of this document were taken from the Academic Calendar, the Handbook of Academic and Scholarship Policy, and the Academic Handbook of Senate Regulations. This document is a summary of relevant regulations and does not supersede the academic policies and regulations of the Senate of the University of Western Ontario.
