

Information Literacy Program Policy

Revised April 2018

Purpose

The Beryl Ivey Library Information Literacy Program Policy is designed to assist faculty and staff in engagement with the Information Literacy and Instruction Program, and ensure support of the Beryl Ivey Library's goal to develop information literacy skills in all students.

Information Literacy Program Mission

In support of Brescia's mission, the Beryl Ivey Library will offer a collaborative and innovative Information Literacy Program in order to ensure that all Brescia students are information literate. Information Literacy (IL) is an embedded component of the Inquiry and Analysis (I&A) Competency. IL is a set of practices that enable students to actively participate in the academic community, act as an authority on a topic, and engage in lifelong learning. I&A focuses on the examination of current knowledge, and the conversion of this material into valuable new knowledge.

The library staff will provide instruction as requested to all patrons including those with little or no library experience through to experienced researchers.

Guidelines for Faculty

Attendance

Course instructors must be present for in-class library instruction. Should a faculty member request a library session for a time of their absence, a suitable replacement must be found by that course instructor (preferably within their own department). Any questions or concerns about this policy should be addressed to Brescia's Academic Dean. The course instructor does not need to attend sessions scheduled outside of class time.

Instruction Length

Session lengths are flexible, depending on the need of the instructor and the students, but time must be allowed for an active learning component: a good guideline is to schedule fifty minutes for each research strategy the session should cover (i.e. evaluating resources). Library sessions may be anywhere between fifty minutes and three hours.

Scheduling

Library instruction should be booked using the IL Booking form. Sessions should be booked at least two weeks in advance to ensure the availability of the preferred time slot and to allow the library staff to develop the content. To ensure that the library instruction meets the needs of the class, the course instructor should provide relevant course material to the library staff member, such as the course assignment instructions and example student topics. The professor should also communicate their student goals and objectives at the time of booking.