

Overnight Reserves Regulations

Updated August 2021

Students may borrow two hour reserve items overnight, if they check out the material two hours before close or less. Overnight reserves must be placed in the drop box outside the library by the times noted below. If reserves are returned after the library is open, they should be given to a library staff person at the service desk.

The following is an example of when a course reserve is due back the next day based on when the library closes. Please note the actual times below may vary depending on current library hours. Please visit the [Library Hours](#) page for the most up-to-date hours.

Day	Check out time	Due date time
Monday - Thursday	6:00pm or later	8:00am the next day
Friday	3:00pm or later	10:30am Saturday
Saturday	3:00pm or later	10:30am Sunday
Sunday	3:00pm or later	8:00am Monday

- Items will not be put on hold to allow for overnight check out; the first-come first-served rule will still apply.
- Reserves not returned by the due date time (i.e. 8:00am the following morning) will accumulate fines of **\$2.00 per hour**, per item.
- The drop box is not checked while the library is open. As a result, reserves returned to the drop-box while the library is open will accumulate fines at a rate of \$2.00 per hour.
- Abusers of this program will be restricted from borrowing reserves overnight; further restrictions of reserve borrowing privileges may also occur.